

**Memorandum of the Meeting
Regular Study Session/Meeting
Twenty-Sixth Town Council of Highland
Monday, November 21, 2011**

The regular study session of the Twenty-Sixth Town Council of the Town of Highland was convened at the regular place, the Highland Municipal, 3333 Ridge Road, Highland, Indiana, in the plenary meeting chambers on **Monday, November 21, 2011** at the time of 7:10 o'clock p.m.

Silent Roll Call: Councilors Dan Vassar, Bernie Zemen, Mark Herak, Konnie Kuiper and Brian Novak were present. A quorum was attained. The Clerk-Treasurer Michael W. Griffin was present to memorialize the proceedings.

Others present: Pete Hojnicky, Metropolitan Police Chief and Kenneth J. Mika, Building Commissioner were also present.

Nick Adams, a Highland resident and a local agent of Allstate was also present.

General Substance of Matters Discussed

1. The Town Council and the Clerk-Treasurer discussed with Mr. Adams the comparative merits of authorizing Allstate to offer similar services presently offered to the municipality by AFLAC.

The Town Council suggested that a comparison of the two products and report back. It was noted that AFLAC provides the Section 125 services for the municipality. AFLAC provides this without cost the municipality.

2. The Town Council and the Clerk-Treasurer discussed a letter from Jose Munoz, 8831 Idlewild, Highland requesting consideration and waiver from payment of the penalty and interest on his delinquency notice on an improvement assessment for his assessment at the same address. It was noted that the Clerk-Treasurer was seeking counsel regarding whether or not the Town Council was authorized to allow time payments or installments after the delinquency, which was due to failure to respond to the initial notice of assessment.
3. The Metropolitan Police Chief, the Building Commissioner and the Town Council discussed the current and proposed so-called "Junk Car" ordinance. The Metropolitan Police Chief and the Building Commissioner indicated that they favored the proposed amendments to the Junk Car Ordinance. The discussion also included clarification of the responsible parties regarding the manner in which the ordinance was to be enforced.

The Town Council and the Building Commissioner discussed a concern expressed by a Councilor regarding the proliferation or increased number of Recreation Vehicles. The discussion further discussed possible policy changes to be more restrictive regarding where recreational vehicles may be parked. The department heads indicated that they would forward the working draft of their suggested amendment to the Junk Vehicles Code to the Town Attorney for review.

It was noted that the Recreational Vehicle regulating ordinance applied to the storage on residential properties and not commercial properties.

4. The Metropolitan Police Chief, the Building Commissioner and the Town Council discussed the current and proposed Animal Control Ordinance. The Metropolitan Police Chief noted that there are frequent requests for service regarding feral cats that are lingering because of feeding by persons in the neighborhoods. It was noted that the current ordinance is silent on the matter of cats. The metropolitan police chief further noted that the Town Council should

fix a cap on the number of domestic animals. The present Animal Control ordinance is silent. It was noted that the Metropolitan Chief of Police had not noted what if any limits other communities might have imposed. The discussion included the concerns about applying any owner caps to animal rescuers.

The Metropolitan Police Chief indicated that he will follow-up.

5. The Town Council and the Metropolitan Police Chief discussed the status regarding the Public Safety Access Point (PSAP) consolidation.
6. The Town Council discussed the policy request of Councilor Kuiper to eliminate or modify the frequency of the requirement of the Town Council review and grant approval of the paid overtime requests for salaried supervisory exempt personnel. (Presently, the Compensation and Benefits Ordinance prohibits the pay of overtime in these cases unless approved by the Town. The Town Clerk-Treasurer indicated that without resort to amending the current ordinance that the filings could be less frequent perhaps quarterly, and could then be granted in a group or amount setting. It was further suggested that any formal change be delayed until the policy matters in the Compensation and Benefits Ordinance were addressed in concert with the current work of the human resources consultant.
7. The Town Council discussed the merits of limiting the number of terms to two (2) as a matter of policy for the various boards and commissions. The discussion included whether or not a volunteer screening body to review the applicants.
8. The Town Council was informed that the President of the Park and Recreation Board would be seeking a meeting with the Town Council to discuss the pending capital projects plan and its financing as well as the issue of alcohol being served in the new facility aligned with a rental event.

There being no further business to be discussed by the Town Council, the regular study session of the Town Council of **Monday, November 21, 2011**, was adjourned at 8:25 o'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA
Clerk-Treasurer